



Revision number: PURCHASING AGENT: BRENDA VELDEVERE (801) 538-3142

ITEM: CANON DIGITAL COPIERS - STATEWIDE
(SEGMENTS 1A,1B,1C, 2A,2B,2C, 3A,3B,3C, 4A,4B,4C, 5A and 5B)

VENDOR: 35964B IKON OFFICE SOLUTIONS
10713 SOUTH JORDAN GATEWAY, SUITE 200
SOUTH JORDAN UT 84095

INTERNET ADDRESS: www.IKON.com

TELEPHONE: (801) 619-3044

FAX NUMBER: (801) 619-3184

CONTACT: JEFF ROBERTS

EMAIL ADDRESS: JefRoberts@IKON.com

BRAND/TRADE NAME: CANON

PRICE: SEE ATTACHED

TERMS: NET 30

EFFECTIVE DATES: 04/21/2003 THROUGH 04/20/2005

DAYS REQUIRED FOR DELIVERY: 3 - 10 BUSINESS DAYS ARO

MINIMUM ORDER: 1 COPIER

OTHER CONDITIONS: CONTRACT PERIOD IS FOR TWO (2) YEARS, WITH THREE
ADDITIONAL ONE YEAR TERMS AFTER 04/20/2005.

ORIGINATING SOLICITATION: BV3905 OPENED 03/04/2003 AT 2:00 P.M.

THIS IS A BRAND NEW CONTRACT.

All State Agencies are required to compare a minimum of three digital copier contractors for the appropriate segment and then make their purchasing determination based on a best value analysis taking in consideration their individual needs including, but not limited to, price, customer service, maintenance, delivery, etc. State Agencies must then complete the 63A-2-105 Copier Request Form and submit to Craig Crowther (with comparison documentation) for approval prior to ordering any copier from the contractor. Please fax your copier request form to Craig Crowther at (801) 538-1193. A copy of the copier request form is located at the end of this contract information sheet.

Many Solutions, One CompanySM



Canon imageRUNNER 1310 (Segment 1A)

Key Features:

- 13 pages per minute copy/print
- Optimum volume per month: 10,000 pages per month
- Maximum volume per month: 20,000 pages per month
- Up to 8.5x14 originals
- 50% to 200% R/E
- 600 Sheets paper supply
- 600 dpi scan, output: 2400 dpi
- IEEE 1284 Bi-directional Parallel
- 5.5 x 8.5 - 11x 17 copies
- 1% increments-5 preset
- Front Loading
- Scan Once Print Many
- AXIS 1610 Print Server (opt.)

Canon imageRUNNER 1330 (Segment 1A)

Key Features:

- All Features of iR1310
- ADF - 30 sheets

Canon imageRUNNER 1370F (Segment 1A)

Key Features:

- All Features of iR1330
- 3 second fax transmission
- Fax - 33,600 bps
- JBIG, Error Correction

Pricing:

State of Utah Contract PD-1641

| | |
|---------------------|--------------------------|
| Canon iR1310 | \$732 |
| Canon iR1330 | \$966 |
| Canon iR1370F | \$1,144 |
| | Includes 45 day warranty |
| Cabinet | \$88 |

FACTS ABOUT IKON

- The world's largest independent distributor of document management products and services, with annual revenues of approximately \$5 billion
- A team of over 30,000 employees in 600 locations throughout North America and Europe
- A team of 7,000 locally based IKON service technicians providing a high level of service and support
- One of the largest providers of document outsourcing solutions in North America
- IOS CapitalSM, a wholly owned subsidiary of IKON, provides financing and is one of the largest captive finance companies in North America
- A Professional Services team supporting connectivity, integrated solutions, advanced applications and customized document workflow



Service and Supplies

Statewide Contract AR-1642

Includes all parts, labor, drum and toner

All copies \$0.0087

Please include additional .002 to service and supplies where location is 30 miles outside local IKON Office Solutions service technician.

*Connectivity Fee required.



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Canon imageRUNNER 1600/2000 (Segments 1B & 1C)

Key Features:

- 16 pages per minute/iR1600
- Maximum Monthly volume: 50,000
- 20 pages per minute/iR2000
- Maximum monthly volume: 50,000
- First copy speed 8.2 sec.
- Up to 11x17 originals
- 50% to 200% R/E
- 1600: 1x250 Sheets paper supply
- 2000: 2x250 Sheets paper supply
- 600 dpi Scan Resolution
- Print/Copy up to 2400 dpi res.
- 16MB Image service (upgrades to 48MB)
- Embedded network print controller (optional)
- Optimum monthly volume: 15,000
- Optimum monthly volume: 30,000
- Staple/finisher optional
- 5.5 x 8.5 - 11x 17 copies
- 7 preset -1% increments
- Front Loading
- Scan Once Print Many
- Up to 24lb.bond paper weight
- 100 sheet bypass tray

Pricing:

State of Utah Contract PD-1641

Canon iR1600 \$998

Canon iR2000..... \$1,340

.....Both include 45 day warranty

Available Options:

ADF-J1 \$310.00

Finisher-L1 \$580.00

Inner 2-way Tray \$134.00

Cassette Feed F-1 \$245.00

Cassett Feed G-1 \$423.00

Cassette Feed H-1 \$607.00

Cabinet (small/large) \$91.00

Print Kit N-1* \$295.00

Network Interface Adapter IN-E5 \$223.00

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Jeff Roberts - Major Account Executive, State Contract
801-619-3044



Document Efficiency
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Canon imageRUNNER 2200/2800 (Segments 2A, 2B & 2C)

Key Features:

- 22 pages per minute (iR2200)
- 28 pages per minute (iR2800)
- 5.8 sec. First copy speed
- Up to 11x17 originals
- 25% to 800% R/E
- Dual 500 Sheets paper drawers
- 600 dpi scan, output up to 2,400 dpi
- Image server 128MB RAM + 5.1GB HDD (approx., 4,000 originals)
- Trayless duplex
- 50 sheet stack bypass
- Optimum volume: 30,000 cps
- Maximum volume: 75,000cps
- Optimum volume: 35,000 cps
- Maximum volume: 100,000 cps
- 10 second warm-up
- 5.5 x 8.5 - 11x 17 copies
- 1% increments
- Front Loading, universal
- Scan Once Print Many
- 100 mailboxes, 5 job reservation
- Print, fax, scan options

Pricing:

State of Utah Contract PD-1641

| | |
|--|---------|
| Canon iR2200 | \$2,966 |
| Includes DADF-H1, Cabinet, 45 day warranty | |
| Canon iR2800 | \$3,752 |
| Includes DADF-H1, Cabinet, 45 day warranty | |

Available Options:

| | |
|---|------------|
| DADF H-1 | \$731.00 |
| Finisher J-1 | \$656.00 |
| Network Multi PDL C1* | \$1,231.00 |
| Super G3 Fax Brd J1* | \$531.00 |
| Saddle Finisher G-1 | \$1,819.00 |
| Punch unit K-1 | \$357.00 |
| Inner Two way tray | \$283.00 |
| CFU-W1 | \$856.00 |
| Side Paper Deck L-1 | \$1,159.00 |
| Envelope feeder attachment | \$68.00 |
| Cabinet | \$157.00 |
| Cassette V1, U1 | \$85.00 |
| Platen Cover | \$49.00 |
| Copy tray F-1 w/ inner 2 way tray | \$283.00 |
| Document tray D2 | \$41.00 |



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Service and Supplies

Statewide Contract AR-1642

Includes all parts, labor, drum and toner

All copies \$0.008

Please include additional .002 to service and supplies where location is 30 miles outside local IKON Office Solutions service technician.

*Connectivity Fee required.

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Canon imageRUNNER 3300 (Segment 3A)

Key Features:

- 33 pages per minute
- Maximum volume: 120,000cps
- 10 second warm-up
- Up to 11x17 originals
- 25% to 800% R/E
- Dual 500 Sheets paper drawers
- 600 dpi scan, output up to 2,400 dpi
- Image server 128MB RAM + 5.1GB HDD (approx., 4,000 originals)
- Trayless duplex
- 100 mailboxes, 5 job reservation
- Optimum volume: 40,000 cps
- Scan Once Print Many
- 5.8 sec. First copy speed
- 5.5 x 8.5 - 11x 17 copies
- 1% increments
- Front Loading, universal
- 50 sheet stack bypass
- Print, fax, scan options

Pricing:

State of Utah Contract PD-1641

Canon iR3300 \$4,875
Includes DADF-H1, Finisher J1, Cabinet, 45 day warranty

Available Options:

DADF H-1 \$731.00
Finisher J-1 \$656.00
Network Multi PDL C1* \$1,231.00
Super G3 Fax Brd J1* \$531.00
Saddle Finisher G-1 \$1,819.00
Punch unit K-1 \$357.00
Inner Two way tray \$283.00
CFU-W1 \$856.00
Side Paper Deck L-1 \$1,159.00
Envelope feeder attachment \$68.00
Cabinet \$157.00
Cassette V1, U1 \$85.00
Platen Cover \$49.00
Copy tray F-1 w/ inner 2 way tray \$283.00
Document tray D2 \$41.00

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Service and Supplies

Statewide Contract AR-1642

Includes all parts, labor, drum and toner

All copies \$0.0071
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Canon imageRUNNER 400s (Segment 3B & 3C)

Key Features:

- 40 pages per minute
- Maximum volume: 150,000 cps
- Up to 11x17 originals
- 50% to 200% R/E
- 2 - 500 Sheet universal paper drawers
- 400 dpi, output: 600 dpi
- Trayless duplex
- Up to 3 position stapling
- Saddle Stitch finishing
- Optimum Volume: 50,000 cps
- Up to 6,000 sheet paper supply
- 5.5 x 8.5 - 11x 17 copies
- 1% increments
- 50 sheet stack bypass
- Scan Once Print Many
- Network Fax, print, copy
- 600 dpi to 2400 dpi

Pricing:

State of Utah Contract PD-1641

Canon iR400s \$5,152
Includes DADF-A1, Cabinet, Finisher-E1, 45 day warranty

Available Options:

DADF-B1 \$723
DADF-A1 \$838
Finisher E1 \$649.00
Saddle Finisher C2 \$2,084
Paper Deck B1 \$1,227
CFU S1 \$796
CFU R1 \$1,098
Cabinet \$155
Exp Board C1 \$203
Net Print K1* \$968
Network Interface TR4* \$735
Multi PDL H1* \$2,473
G3 Fax Brd F1 \$518
Multi Line A1 fax brd \$617
Scan interface D1 \$883

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Service and Supplies

Statewide Contract AR-1642

Includes all parts, labor, drum and toner

All copies \$0.0071

Please include additional .002 to service and supplies where location is 30 miles outside local IKON Office Solutions service technician.

*Connectivity Fee required.

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Canon imageRUNNER 5000 (Segment 4A & 4B)

Key Features:

- 50 pages per minute
- Maximum volume: 200,000
- Up to 11x17 originals
- 25% to 400% R/E/ 1% increments
- Dual front loading 1,500 Sheet drawers
- 50 sheet stack bypass
- Print 2400 dpi
- Up to 110 lb. Bond paper
- Automatic Document Feed 100 sheets
- 5 Job copy reservation
- 3 position stapling
- V-Fold Option
- Optimum volume: 60,000
- Trayless duplexing
- 5.5 x 8.5 - 11x 17 copies
- Copy/Scan @ 600dpi
- Dual 550 sheet Universal drawers
- 128MB RAM; 5.1GB HDD
- Scan Once Print Many
- Auto tray switching
- Job Build, 100 confidential mailboxes
- Upgrades to scan
- Saddle Finish/Hole punch Options

Pricing:

State of Utah Contract PD-1641

Canon iR5000 \$8,167
Includes Finisher-F1, 45 day warranty

Available Options:

Finisher F1 \$1,515
Saddle Finisher F2 \$2,674
Puncher B1 \$401
Paper Deck G1 \$1,248
Multi PDL Kit A2* \$1,649
Image PASS L1 print controller* \$2,470
Copy Tray (exit tray) \$22

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Service and Supplies

Statewide Contract AR-1642

Includes all parts, labor, drum and toner

All copies \$0.0065
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Canon imageRUNNER 5000i* (Segment 4B)

Key Features:

- 50 pages per minute
- Maximum volume: 200,000 cps
- Universal Send (e-mail, internet send, scan to file, send to mailbox, send to databs)
- Up to 11x17 originals
- 25% to 400% R/E/ 1% increments
- Dual front loading 1,500 Sheet drawers
- 50 sheet stack bypass
- Print 2400 dpi
- Up to 110 lb. Bond paper
- Automatic Document Feed 100 sheets
- 5 Job copy reservation
- 3 Position Stapling
- Optimum volume: 60,000 cps
- Auto tray switching
- 5.5 x 8.5 - 11x 17 copies
- Trayless duplexing
- Dual 550 sheet Universal drawers
- Copy/Scan @ 600dpi
- Scan Once Print Many
- 128MB RAM; 5.1GB HDD
- Job Build, 100 confidential mailboxes
- Saddle Finish/Hole Punch Options
- V-Fold Option

Pricing:

State of Utah Contract PD-1641

Canon iR5000i * \$11,114.00
Includes Finisher-F1, Universal Send, 45 day warranty

Available Options:

Finisher F1 \$1,515
Saddle Finisher F2 \$2,674
Puncher B1 \$401
Paper Deck G1 \$1,248
Copy Tray (exit tray) \$22



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Service and Supplies

Statewide Contract AR-1642

Includes all parts, labor, drum and toner

All copies \$0.0065

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* Connectivity Fee required

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Canon imageRUNNER 6000 (Segment 4C)

Key Features:

- 60 pages per minute
- Maximum volume: 230,000 cps
- Up to 11x17 originals
- 25% to 400% R/E/ 1% increments
- Dual front loading 1,500 Sheet drawers
- 50 sheet stack bypass
- Print 2400 dpi
- Up to 110 lb. Bond paper
- Automatic Document Feed 100 sheets
- 5 Job copy reservation
- 3 position stapling
- Optimum volume: 100,000cps
- Trayless duplexing
- 5.5 x 8.5 - 11x 17 copies
- Auto tray switching
- Dual 550 sheet Universal drawers
- Copy/Scan @ 600dpi
- Scan Once Print Many
- 128MB RAM; 5.1GB HDD
- Job Build, 100 confidential mailboxes
- V-Fold Option
- Saddle Finish/Hole Punch Options

Pricing:

State of Utah Contract PD-1641

Canon iR6000 \$10,062
Includes Finisher-F1, 45 day warranty

Available Options:

Finisher F1 \$1,515
Saddle Finisher F2 \$2,674
Puncher B1 \$401
Paper Deck G1 \$1,248
Multi PDL Kit A2* \$1,649
Image PASS L1 print controller* \$2,470
Copy Tray (exit tray) \$22



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Service and Supplies:

Statewide Contract AR-1642

Includes all parts, labor, drum, toner

All copies \$0.0065

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Canon imageRUNNER 7200 (Segment 5A)

Key Features:

- 72 pages per minute
- Maximum volume: 250,000 cp
- 2.9 sec. First copy time
- 25% to 400% R/E
- 4,150 Sheets paper supply
- Front loading, user adjustable
- Load paper while running
- Trayless duplex
- 50 sheet stack bypass
- Booklet Trimmer (optional)
- Copy Reservation, Job Build
- Confidential Mailboxes
- Remote UI (standard)
- Optimum volume: 150,000 cps
- Up to 11x 17 copies/originals
- Up to 110 lb. index
- 1% increments
- 600 dpi to 2400 dpi (interpolated)
- Scan Once Print Many
- Offset stack with 3 position staple
- Auto Feeder with 100 originals
- Document Insertion (optional)
- Folding (optional)
- Tabs Creation and Insertion
- Universal Send (Optional)

Pricing:

State of Utah Contract PD-1641

Canon iR7200 \$12,986
Includes Finisher-K1N, 45 day warranty

Available Options:

Document Insert Unit B1 \$669
Booklet trimmer A1 \$4,992
Saddle Finisher K3N \$5,526
Paper Fold Unit C1 \$3,298
Finisher K2N \$3,387
Finisher K1N \$2,942
Paper Deck M1 \$1,337
ImagePASS M1 controller* \$3,967
Token Ring A1 set * \$732
Send Expansion A1 \$1,783
Multi PDL A1 \$2,935



Includes optional accessories



Service and Supplies

Statewide Contract AR-1642

Includes all parts, labor, drum and toner

All copies \$0.0061

Please include additional .002 to service and supplies where location is 30 miles outside local IKON Office Solutions service technician.

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Canon imageRUNNER 8500 (Segment 5B)

Key Features:

- 85 pages per minute
- Maximum volume: 400,000 cps
- 2.9 sec. First copy time
- 25% to 400% R/E
- 4,150 Sheets paper supply
- Scan Once Print Many
- Load paper while running
- Trayless duplex
- 50 sheet stack bypass
- Document Insertion (optional)
- Copy Reservation, Job Build
- Universal Send (Optional)
- Remote UI (standard)
- Optimum Volume: 250,000 cps
- Up to 11x 17 copies/originals
- Up to 110 lb. index
- 1% increments
- Front loading, user adjustable
- Offset stack with 3 position staple
- Auto Feeder with 100 originals
- 600 dpi to 2400 dpi (interpolated)
- Booklet Trimmer (optional)
- Tabs Creation and Insertion)
- Confidential Mailboxes
- Folding (optional)

Pricing:

State of Utah Contract PD-1641

Canon iR8500 \$16,250
Includes Finisher-K1N, 45 day warranty

Available Options:

Document Insert Unit B1 \$669
Booklet trimmer A1 \$4,992
Saddle Finisher K3N \$5,526
Paper Fold Unit C1 \$3,298
Finisher K2N \$3,387
Finisher K1N \$2,942
Paper Deck M1 \$1,337
ImagePASS M1 controller* \$3,967
Token Ring A1 set * \$732
Send Expansion A1 \$1,783
Multi PDL A1* \$2,935



Includes optional accessories



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All copies \$0.0061

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Canon imageRUNNER 3300i * (Segment 3A)

Key Features:

- 33 pages per minute
- Maximum volume: 120,000 cps
- Universal send (e-mail, internet fax, scan to file/database, scan to mailbox)
- 10 second warm-up
- Up to 11x17 originals
- 25% to 800% R/E
- Dual 500 Sheets paper drawers
- 600 dpi scan, output up to 2,400 dpi
- Image server 128MB RAM + 5.1GB HDD (approx., 4,000 originals)
- Trayless duplex
- 50 sheet stack bypass
- Optimum Volume: 40,000 cps
- Print, fax, scan options
- 5.8 sec. First copy speed
- 5.5 x 8.5 - 11x 17 copies
- 1% increments
- Front Loading, universal
- Scan Once Print Many
- 100 mailboxes, 5 job reservation

Pricing:

State of Utah Contract PD-1641

Canon iR3300i* \$7,631
Includes DADF-H1, Finisher J1, Cabinet, 45 day warranty

Available Options:

| | |
|---|------------|
| DADF H-1 | \$731.00 |
| Finisher J-1 | \$656.00 |
| Super G3 Fax Brd J1 | \$531.00 |
| Saddle Finisher G-1 | \$1,819.00 |
| Punch unit K-1 | \$357.00 |
| Inner Two way tray | \$283.00 |
| CFU-W1 | \$856.00 |
| Side Paper Deck L-1 | \$1,159.00 |
| Envelope feeder attachment | \$68.00 |
| Cabinet | \$157.00 |
| Cassette V1, U1 | \$85.00 |
| Platen Cover | \$49.00 |
| Copy tray F-1 w/ inner 2 way tray | \$283.00 |
| Document tray D2 | \$41.00 |

Includes additional options



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Includes all parts, labor, drum and toner

All copies \$0.0071

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* Connectivity Fee required

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Hewlett-Packard Laserjet 9000mfp* (Segment 4B)

Key Features:

- 50 pages per minute
- First print out 8 sec.
- 600 dpi to 1,200 dpi
- 1x100 sheet; 2x500 sheets paper
- Single pass duplex scan
- Scan Once Print Many
- JetDirect 615n server
- Trayless duplex
- Scans PDF, JPEB, TIFF, M-TIFF
- NetWare 3.x, 4.x, 5.x; Win 95, 95, NT 4.0, Me, 2000, XP; Mac OS(Ethertalk); Linux; UNIX
- Optimum Volume: 300,000 cps
- 3.95"x7.5" to 11x 17copies
- Up to 58 lb. index
- Automatic Feed - 100 originals
- Front loading, user adjustable
- Color Scan to File, Scan to email
- 128MB RAM; 5.1GM HD
- Scan to internet fax, Scan to FTP
- 10/100 BaseT Ethernet
- Web JetAdmin 6.5; opt. Digital Sending

Pricing:

State of Utah Contract PD-1641

HP 9000mfp* \$10,754
Includes 3,000 sheet stapler/stacker, 45 day warranty

Available Options:

Analog fax accessory* \$585
Multi Function finisher \$2,350



Service and Supplies

Statewide Contract AR-1642

Includes all parts, labor, drum and toner

All copies \$0.0067

Please include additional .002 to service and supplies where location is 30 miles outside local IKON Office Solutions service technician.

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FACTS ABOUT IKON

- The world's largest independent distributor of document management products and services, with annual revenues of approximately \$5 billion
- A team of over 30,000 employees in 600 locations throughout North America and Europe
- A team of 7,000 locally based IKON service technicians providing a high level of service and support
- One of the largest providers of document outsourcing solutions in North America
- IOS CapitalSM, a wholly owned subsidiary of IKON, provides financing and is one of the largest captive finance companies in North America
- A Professional Services team supporting connectivity, integrated solutions, advanced applications and customized document workflow





All copier pricing is F.O.B. destination with installation, training and initial "start up" supplies included (no separate charges).

Trade-in values for your existing copier(s) are to be negotiated on a case-by-case basis.

Relocation fees are variable and will be quoted on a case-by-case basis.

Contractor has demo models in their showroom.

For maintenance and supplies, please see State of Utah Contract PD1642.

FINET COMMODITY CODE(S):

60038000000 - COPYING MACHINES BOND PAPER (PLAIN) INCLUDING PARTS & ACCESSORIES

60040000000 - COPY MACHINES COATED OR TREATED PAPER TYPE INCLUDING PARTS AND ACCESSORIES

60042000000 - COPY MACHINES, LASER, INCLUDING PARTS & ACCESSORIES

60045000000 - COPY MACHINES, THERMAL TYPE INCLUDING PARTS & ACCESSORIES

60047000000 - COPY MACHINE ADD-ON ACCESSORIES

65550000000 - COPYING EQUIPMENT, INCLUDING SLIDE DUPLICATORS)

93927000000 - COPY MACHINE MAINTENANCE & REPAIR

98526000000 - COPY MACHINES (INCLUDING COST PER COPY TYPE LEASES) RENTAL OR\LEASE

THIS CONTRACT COVERS ONLY THOSE ITEMS LISTED IN THE PRICE SCHEDULE. IT IS THE RESPONSIBILITY OF THE AGENCY TO ENSURE THAT OTHER ITEMS PURCHASED ARE INVOICED SEPARATELY. STATE AGENCIES WILL PLACE ORDERS DIRECTLY WITH THE VENDOR (CREATING A PG IN FINET) AND MAKE PAYMENTS FOR THE SAME ON A PV REFERENCING THE ORIGINAL PG. AGENCIES WILL RETURN TO THE VENDOR ANY INVOICE WHICH REFLECTS INCORRECT PRICING.

63A-2-105 COPIER REQUEST FORM
STATE OF UTAH

SUBMIT TO: D.A.S., DIVISION OF PURCHASING AND GENERAL SERVICES
3150 STATE OFFICE BUILDING,
FAX: (801) 538-1193 OR (801) 538-3882

| | | | | |
|----------------|--------------|---------|---------------|-------------|
| DEPARTMENT | ORGANIZATION | ADDRESS | | |
| CONTACT PERSON | PHONE | FAX | DATE PREPARED | DATE NEEDED |

EXPLAIN THE CIRCUMSTANCES LEADING TO THE PURCHASE OF THE NEW COPIER

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| |

MINIMUM SPECIFICATIONS (FUNCTIONS/FEATURES) OF THE NEW COPIER

| | | | |
|---------------------------|---|-------------------------------|-------------------|
| MULTI-COPY SPEED C.P.M | FIRST COPY SPEED SECONDS | FEEDER/DOCUMENT HANDLER TYPE | |
| MONTHLY VOLUME | COPY THROUGHPUT (PAPER SIZE AND WEIGHT) | | |
| PAPER CAPACITY SHEETS | VARIABLE MAGNIFICATION %TO % | PRESENT REDUCTION/ENLARGEMNET | |
| DUPLEXING 1:2 2:2 2:1 | COLLATING TYPE | STAPLING TYPE | POWER REQUIRMENTS |
| OTHER..... | | | |
| | | | |
| | | | |

COPIER SELECTED

| | | |
|----------------------|---------------------------|----------------------|
| MAKE AND MODEL | VENDOR | CONTRACT NO. |
| PURCHASE PRICE \$ | MAINTENANCE COST PER COPY | SUPPLY COST PER COPY |

CURRENT COPIER

| | | |
|----------------|----------------|----------------------|
| MAKE AND MODEL | DATE PURCHASED | PURCHASE PRICE \$ |
|----------------|----------------|----------------------|

WE HAVE REVIEWED THIS REQUEST AND DETERMINED IT WILL PROVIDE CLEAR BENEFIT TO THE STATE.

X

DIVISION DIRECTOR (SIGNATURE) _____ PRINT NAME _____ DATE _____
X

DEPARTMENT DIRECTOR (SIGNATURE) _____ PRINT NAME _____ DATE _____

☐ APPROVED

☐ ADDITIONAL RECOMMENDATIONS ATTACHED

DATE _____